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SYDNEY

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Milperra NSW 2214

T: 02 9738 3800

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**CHRISTMAS CLOSURE FORM 2017**

PLEASE COMPLETE IF YOUR RECEIVING/DELIVERY CENTRE WILL BE CLOSED OVER THE FESTIVITY PERIOD

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Office Closing Date: \_\_ / \_\_ / \_\_ Re-Opening Date: \_\_ / \_\_ / \_\_
2. Warehouse Closing Date: \_\_ / \_\_ / \_\_ Re-Opening Date: \_\_ / \_\_ / \_\_
3. Warehouse Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Warehouse Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Are you expecting any shipments to arrive during this period: YES / NO
6. If yes, will you require BR International to arrange temporary storage YES / NO
7. Please outline any special requirements or instructions we should be aware of during this period:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please return completed form by fax or email to [reception@brint.com.au](mailto:reception@brint.com.au)

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